

Khâi-MA

MUNISIPALITEIT



MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R299 999.00(incl VAT)
(For Publication on Khâi-ma's Website and Notice Boards)

NB: Use ink preferably black, to fill in the information applicable to the specific required price quotation

Quotation Number: KH05-25/26

Advertising Date: 14 July 2025

Closing Date: 22 July 2025

Closing Date: 16H30

Service providers who specialize in **Occupational Health and Safety** are hereby invited to submit quotations for the medical examination of 35 municipal workers. MBD's can be obtained from email addresses below. Please quote accordingly. The quotations and SCM enquiries may be emailed to the following email addresses: procurement@khaima.gov.za, expense@khaima.gov.za; AbdulA@khaima.gov.za Please specify in your subject line the **Quotation Number** stated above.

Medical Examination of 35 municipal workers

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from the closing date of this notice.
- Price (s) quoted must be firm and must be inclusive of VAT.
- Goods/Services must be delivered 7 days after receiving the order.
- Bidders must complete the following forms: (obtainable from the municipal SCM office and it with their quotation)
 - Formal Written Quotation Form
 - MBD 4 (Declaration of Interest)
 - MBD 6.1 (Specific goals- A sworn affidavit/B-BBEE certificate indicating the level of ownership on the enterprise by persons historically disadvantaged by unfair discrimination on the basis of race. A Municipal account registered in the name of the tenderer not older than three months or a valid lease agreement)
 - MBD 8 (Declaration of Bidders past supply chain management practices)
 - MBD 9 (Certificate of independent Bid determination).
- Bidders must be registered on the National Treasury Central Supplier Database.
- Bidders must ensure that they submit a valid Tax Clearance Status Pin.
- Quotations between R30 000.00 and R299 999.00 will be evaluated using 80/20 preferential system.
- The municipality reserves the right to partial acceptance of one or more quotations, to withdraw any invitation to quotations and/ or to re-advertise or to reject any quotation.

NB: No quotation will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer

Yours faithfully

Municipal Manager

Mrs. Samantha Tatas-Titus

Khâi-Ma Municipality

2025 -07- 14

Municipal Manager

SPECIFICATIONS

1. Description of service required

- Medical Examination and Hepatitis A + B Immunization

2. Specifications

- 35x Medical Examination of municipal workers
- 35x Hepatitis A + B Immunization

3. Information provided with the quotation

- MBD forms
- CSD report
- Valid tax clearance tax status pin
- B-BBEE certificate Sworn Affidavit stating the level ownership of the company/ CSD report and Ownership Certificate from CIPC.
- Business and all directors' municipal accounts must be submitted with the quotation. In case of leasing, a copy of the valid or lease agreement must be submitted, or a sworn affidavit stating the reasons for not having a municipal account or a lease agreement.

4. Any Technical and SCM related enquiries may directed to:

- Ms. B. Beukes; hr1@khaima.gov.za
- Mrs. M. Josop; procurement@khaima.gov.za

5. Financial Evaluation

The Evaluation will performed on the 80/20 principle as provided in PPFA:	
Price:	80 Points
Specific Goals: 10- HDI- Unfairly discriminated by race and 10- locality	20 Points
Total	100 Points