

Khâi-MA

MUNISIPALITEIT



MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R300 000.00(incl VAT)
(For Publication on Khâi-ma's Website and Notice Boards)

NB: Use ink preferably black, to fill in the information applicable to the specific required price quotation

Quotation Number: KH15/24/25

Advertising Date: 18 March 2025

Closing Date: 28 March 2025

Closing Date: 15H00

Service providers who specialized in **Occupational Health and Safety** are hereby invited to submit quotations for the **medical examination of 36 municipal workers**. Full specifications are listed below.

The quotations or SCM enquiries can be emailed to procurement@khaima.gov.za; Abdula@khaima.gov.za. Please specify in your subject line the **Quotation Number** stated above.

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from the closing date of this notice.
- Price (s) quoted must be firm and must be inclusive of VAT.
- Goods/Services must be delivered 7 days after receiving the order.
- Bidders must complete the following forms: (obtainable from the municipal SCM office and submit with their quotation)
 - Formal Written Price Quotation Form
 - MBD 4 (Declaration of Interest)
 - MBD 6.1 (Preference points for specific goals)
 - MBD 8 (Declaration of Bidders past supply chain management practices)
 - MBD 9 (Certificate of independent Bid determination).
- Bidders must be registered on the National Treasury Central Supplier Database.
- Bidders must ensure that they submit a valid Tax Status Pin.
- Quotations between R30 000.00 and R300 000.00 will be evaluated using 80/20 preferential system.
- The municipality reserves the right to partial acceptance of one or more quotations, to withdraw any invitation to quotations and/ or to re-advertise or to reject any quotation.

NB: No quotation will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Municipal Manager

Mrs. Samantha Tatas-Titus

SPECIFICATIONS

1. Description of service required

- Medical Examination of 36 Municipal Workers

2. Specifications

- 36x Full medical examination
- 36x Hepatitis A & B Immunization

3. Information provided with the quotation

- Formal Written Price Quotation
- MBD forms
- CSD report
- CIPC Registration report
- Valid Tax Compliance Status Pin
- B-BBEE certificate/Affidavit stating the level ownership of the company
- Municipal account (not older than three months). In the case of leasing, a copy of the valid lease agreement, or a sworn affidavit stating the reasons for not having a municipal account or a lease agreement.

4. Any enquiries may directed to:

- Ms. Brogan Beukes; hr1@khaima.gov.za
- Mrs. Melissa-Ann Josop; procurement@khaima.gov.za

5. Financial Evaluation

The Evaluation will be performed on the 80/20 principle as provided in PPFA:	
Price:	80 Points
Specific Goals: 10- HDI- Unfairly discriminated by race and 10- locality	20 Points
Total	100 Points

