

Khâi-Ma

MUNISIPALITEIT



MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R300 000.00 (incl VAT)
(For Publication on Khâi-ma's Website and Notice Boards)

NB: Use ink preferably black, to fill in the information applicable to the specific required price quotation

Quotation Number: KH14/24/25

Advertising Date: 14 January 2025

Closing Date: 24 January 2025

Closing Time: 12H00

Khâi-Ma Municipality hereby invites all interested service providers to furnish us with written quotation for the supply and delivery of protective clothing. Quantities and Specifications are listed below. Please quote accordingly. The quotations or SCM enquiries can be emailed to procurement@khaima.gov.za and AbdulA@khaima.gov.za. Please specify in your subject line the **Quotation Number** stated above.

PROCUREMENT: LAPTOPS AND ACCESSORIES

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from the closing date of this notice.
- Price (s) quoted must be firm and must be inclusive of VAT.
- Goods/Services must be delivered 7 days after receiving the order.
- Bidders must complete the following forms: (obtainable from the municipal SCM office and it with their quotation)
 - MBD 4 (Declaration of Interest)
 - MBD 6.1 (Specific goals- A certified sworn affidavit/BBB-EE certificate indicating the level of ownership on the enterprise by persons historically disadvantaged by unfair discrimination on the basis of race. A Municipal account registered on the name of the tenderer not older than three months or a valid lease agreement)
 - MBD 8 (Declaration of Bidders past supply chain management practices)
 - MBD 9 (Certificate of independent Bid determination).
- Bidders must be registered on the National Treasury Central Supplier Database.
- Bidders must ensure that they submit a valid Tax Clearance Status Pin
- Quotations between R30 000.00 and R300 000.00 will be evaluated using 80/20 preferential system.
- The municipality reserves the right to partial acceptance of one or more quotations, to withdraw any invitation to quotations and/ or to re-advertise or to reject any quotation.

NB: No quotation will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Municipal Manager

Mrs. Samantha Tatas-Titus

Khai-Ma Municipality

2025 -01- 14

Municipal Manager

SPECIFICATIONS

1. Description of service required

- Laptops and Accessories

2. Specifications

Laptop with charger, Screen size: 15.6"- inch, HD Camera, Intel i7, 16GB Ram, Internal storage: 500GB/1TB SSD, Operating System: Windows 11	Laptop with charger, Screen size: 15.6"- inch, HD Camera, Intel i5, 8GB Ram, Internal storage: 500GB/1TB SSD, Operating System: Windows 11	Office Home & Business (NO yearly re-new)	Wireless optical mouse 2.4GHz	Internet Security	Backpack Laptop max screen size 40.6cm (16"), carry handles, weight: 320g
2	4	6	8	6	6

3. Information provided with the quotation

- MBD forms
- CSD report
- Valid tax clearance tax status pin
- Sworn Affidavit or B-BBEE certificate stating the ownership of the company
- Municipal account, a valid lease agreement, or a sworn affidavit stating the reasons for not having a municipal account or a valid lease agreement.

4. Enquiries can be directed to:

- Mrs. Melissa-Ann Josop: procurement@khaima.gov.za
- Mr. Abdul-Muizz Adams: AbdulA@khaima.gov.za

5. Financial Evaluation

The Evaluation will performed on the 80/20 principle as provided in PPPFA:	
Price:	80 Points
Specific Goals: 10- HDI- Unfairly discriminated by race and 10- locality	20 Points
Total	100 Points

