

KHÂI-MA MUNICIPALITY

VACANCY: TECHNICAL SERVICES MANAGER

Khâi-Ma Municipality (situated at Pofadder, Namaqua District in the Northern Cape Province) is an affirmative action employer. Applications of suitable persons are being awaited in terms of Section 56(1) (a) (i) of the Local Government: Municipal Systems Act, 2000, (Act No.32 of 2000) to apply for the above- mentioned vacancy.

MINIMUM REQUIREMENTS

- Bachelor of Science Degree in Engineering / BTech: Engineering; or equivalent
- 3-4 years experience must be at professional/management level engineering management experience
- Experience at middle management level, or as programme/project manager
- Valid driver's License
- Competency in Engineering Software's and Microsoft Office
- Compliance with all the requirements as contained in the Municipal Regulations on Minimum Competency levels, Gazette 29967 of 15 June 2007 i.e South African Qualifications Authority Qualification ID No. 48965 for Senior Managers of municipalities, e.g CPMD, MFMP, etc. If a newly appointed person is not in possession of this Competency, he/she must complete it within eighteen (18) months from the date of employment, in accordance with Government Notice Number 91 of 3 February 2017, as promulgated in Government Gazette No. 40593.

ADDITIONAL REQUIREMENTS/SKILLS

- Proficiency in at least two official languages (read, write and speak)
- Good management, supervision, human relations, interpersonal and communication skills
- High level of responsibility
- Ability to work under pressure and to deal with conflict situations
- Added advantage- Registration with a recognised relevant engineering professional body

KNOWLEDGE

- Good knowledge and understanding of relevant policy and legislation;
- Good knowledge and understanding of institutional governance systems and performance management;
- Must have extensive knowledge of the public office environment; and
- Must be able to formulate engineering master planning, project management and implementation.

KEY PERFORMANCE AREAS

This post operates at a strategic level to provide strategic support to all the functions within the Khâi-Ma Municipality, with the main priorities being:

- OVERALL MANAGEMENT OF THE TECHNICAL SERVICES DEPARTMENT
- MANAGE OPERATIONS, MAINTENANCE, PLANNING AND ADMINISTRATION OF WATER AND SANITATION, ELECTRICITY AND PROJECT MANAGEMENT UNIT
- PREPARE AND MANAGE THE DEPARTMENTAL BUDGET
- MANAGE MUNICIPAL INFRASTRUCTURE GRANT PROGRAMME (MIG)
- DEVELOP PLANS AND PROGRAMMES FOR INFRASTRUCTURE SERVICES WITHIN THE MUNICIPALITY IN LINE WITH WITH IDP OBJECTIVES
- OPERATIONAL SERVICES/OPERATIONAL MANAGEMENT
- CAPITAL PROJECTS-OPERATIONAL MANAGEMENT
- HUMAN RESOURCES MANAGEMENT WITHIN THE TECHNICAL SERVICE DEPARTMENT
- LIAISON AND COMMUNICATION
- MAINTENANCE OF VEHICLES AND EQUIPMENT
- MANAGEMENT OF HEALTH AND SAFETY WITHIN THE TECHNICAL SERVICE DEPARTMENT

ANNUAL TOTAL REMUNERATION PACKAGE:

-Salary scale: Minimum Package: R 781 460,00- Midpoint: R 868 290,00- Maximum: R 955 118,00 in terms of Government Gazette No. 42023 of 8 November 2018. The offer of Remuneration on appointment to a senior manager will be determined by the competencies, qualifications, experience and knowledge of the candidate considered for appointment; -A Remote Allowance of 7% of the Annual Salary may also be payable.

CLOSING DATE

22 MARCH 2019

APPLICATIONS

Candidates are required to complete the prescribed "Annexure C" Application Form as per Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 in Government Gazette 37245 dated 17 January 2014 which is obtainable from the internet at www.gpwonline.co.za, or on the Municipal Website at www.khaima.gov.za (failure to use this form will result in the candidate being disqualified). The form must be accompanied by an Application Letter, detailed C.V., certified copies of certificates (not older than three months), ID, Drivers licence, and other relevant supporting documents.

Short-listed candidates will be subjected to security vetting/screening, verification of qualifications and employment history/reference check, competency assessment and should also disclose financial interests.

The Municipality reserves the right to nullify or cancel an employment contract and recover all costs incurred by the municipality including remuneration, advertisement, etc., should it be discovered that the successful candidate submitted false or insufficient information which resulted to the contravention of the provisions of Municipal Council Policies, Municipal Systems Act No. 32 of 2000 or any other relevant legislation;

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will automatically disqualify the applicant.

Applications received after the closing date will not be considered. If you have not received any response from Khâi-Ma Municipality within 30 days after the closing date, please consider your application as unsuccessful.

Please note: Faxed or e-mailed applications will NOT be accepted; The Municipality reserves the right not to make any appointment following this advertisement. Candidates that applied for this position that was advertised during July 2018 does not have to apply again, as the applications will be reconsidered.

For enquiries contact the: The Human Resources Officer, Ms.Eurica Magerman, Tel. No: 054- 933 1003; Fax No: 054- 933 0252; Physical Address: 21 Nuwe Street, Pofadder, 8890



Applications must be directed to : The Municipal Manager , Khâi-Ma Municipality, P.O. Box 108, Pofadder, 8890, Tel. (054) 933-1000.